Sprint documentation

Iteration 4

Group A

Bravocareers.com.au

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# Team Members

|  |  |  |
| --- | --- | --- |
| 30361543 | Ajit Kunwar | Scrum Master/Tester/DB |
| 30361559 | Birendra Rokaha | Product Manager/ Design and Code |
| 30347752 | Sushant Adhikari | Documentation/Tester |
| 30117452 | Chao Zhang (Newly added member on 3 april,2020) | Design/Merge/Program/Client Relations |

# Theme and Wishlist

The main objective of this sprint is to set our local server for hosting our site and testing it locally and continue to add contents to our website. The appointment system will also setup along with the database.

Our team aims to finish the items in the backlog as soon as possible so we can work on optimising and testing our website for client handout.

# Incoming project backlog

|  |  |  |
| --- | --- | --- |
| Requirements | User stories | Priority |
| SD1: MAMP server setup | As a system administrator, I want to look at all the critical server statistics. | High |
| SD2: Appointment system SQL database setup | As a system administrator, I want to look at all the appointment data and send them over to the desired consultant. | Critical |
| SD3: Company content to the website | As a content manager, I want to add and delete now content whenever necessary. | High |

# Sprint Backlog

|  |  |  |  |
| --- | --- | --- | --- |
| Requirements | Conditions of satisfaction | Tasks and estimates | Estimated time |
| SD1: MAMP server setup | Set up a server using MAMP platform. | T1: Create a MAMP local server  T2: Initialize MySQL and Apache server | 5-10 hours |
| SD2: Appointment system SQL database setup | The appointment system is functional, and data is properly set up in the Database. | T1: Adding the appointment system to the website.  T2: Wireframing the system into the website and MySQL database.  T3: Implementing the database associated with the appointment system. | 10 hours |
| SD3: Company content to the website | Content management system is setup using WordPress. | T1: Initialize a WordPress management system in the Local Server.  T2: Add all the content components  And finalize the website setup  T3: Testing and debugging all the wireframes so they link to the corresponding webpages | 15 hours |

# Review meeting

Due to the situation involving COVID-19 all the meetings are conducted online.

Date and time: 12/05/2020, 5:30 pm – 6:20 pm

**Venue:** Zoom

**Attendees:** Chao, Ajit, Sushant, Birendra and Dayse Jourdan (Client)

**Product demonstration**:

* The website was presented by the team during our online meeting session using zoom screen share.
* All the features and design options were also shared with the client.
* Our Database system was also demonstrated to the client.

**Client feedback**:

* The client is happy with the project progress.
* The client was particularly happy with the integrated appointment system which is linked directly with the Database.
* Our Design and layout were also praised by the client for its simplicity and modern aesthetics which is responsive.
* Client recommended that we change few pictures around to be more inclusive and include some more accessibility options.
* For our next meeting client wants a new page with few additional contents which is already underway.

# Retrospective Meeting

**Sprint 4** – Improvement of interface and bug fixing.

**Date and time**: 15/05/2020, 2.00 – 3.30pm

**Venue**: Zoom Online meeting.

**Tools**: Zoom meeting software, Microsoft Teams.

**Attendees**: Ajit, Birendra, Chao, And Sushant.

Minutes taken by Chao

2.00-2.15, the team present the work to each other.

2.15-2.45, discuss the new ideas, changes, and client feedback.

2.45-3.00, discuss the remaining product backlog items.

3.00-3.30, finalize the meeting and make decision for next step.

**Agenda item 1: Demonstration feedback from client:**

Overall, client is satisfied with our project. Good looking, impressing design, and functional system. Only few bugs and deficiency of the interface. 

1. Interface improvement.
2. The icon of the headings.
3. The background color design.
4. Calendar system and appointment system.
5. Bug fixing.
6. Database conflicts.
7. Data storage of Appointment system
8. Further expectation
9. Staff page.
10. More details collecting from users.

**Agenda item 2: Theme of next sprint**

* Birendra is going to fix the bugs and follow up the documentation.
* Ajit will work on the system conflicts part.
* Sushant will improve the interface, and design.
* Chao making new pages and keep recording the meetings.

**Agenda item 3: Next review meeting**Scheduled for 22/05/2020 at 2:00 pm.

In next meeting, team members will share the problems and experience during the following week. We will present the work to the client by next client meeting, which is scheduled on 19/05/2020.

What went well?

* Launching website went smooth - positive feedback from client.
* Quick learning about client needs.
* New appointment features added in website.
* Website fully functional live in MAMP.

What went wrong?

* Connecting WordPress and MAMP took long time.
* Struggling to open our website page due to database error.
* More feature could be added to make it more flexible and interactive.

What can we do?

* Allocating extra time to add additional features and functionality to make website interactive to user.
* Spending more time to test debug.

# Outgoing product backlog

|  |  |  |
| --- | --- | --- |
| Requirements | Priority | Progress |
| SD1: MAMP server setup | High | Done |
| SD2: Appointment system setup | Critical | Done |
| SD3: Company content to the website | High | Work in progress. |

# Contribution

|  |  |  |
| --- | --- | --- |
| **Activities-** Week 5-8 | | |
| Sprint Item | Member | Status |
| Initiate sprint 4 | Birendra | Done |
| Set up MAMP local server | Ajit and Birendra | Done |
| Set up Apache and MySQL | Birendra and Ajit | Done |
| Initialize WordPress | Birendra ,Chao, Ajit and Sushant | Done |
| Import the base Web framework | Birendra, Sushant and Chao | Done |
| Merge the framework and theme | Birendra and Ajit | Done |
| Review and debug new framework | Birendra, Chao and Ajit | Done |
| Implement the appointment system | Birendra , Ajit and Sushant | Done |
| Add and amend the web content | Birendra, Chao, Ajit and Sushant | Work in progress |
| Amend based on feedback received. | Birendra, Chao, Ajit and Sushant | Work in progress |
| Push the documents to GitHub and Ms Teams | Birendra, Chao, Ajit and Sushant | Done |
| Finalize sprint 4 | Birendra | Done |

# Progress statement:

The team is working hard and is on the correct way to finalize the project. The development till now has been exceptional and is applauded by the client. Both the documentation and project development are steady. The next sprint will be our final and on that we are going to finalize the product development and hand out the product to our client.

GitHub repo: <https://github.com/BirendraRokaha/Bravocareers>

Database running on local server:

A screenshot of a computer

Description automatically generated

Homepage running on local server

A screenshot of a person

Description automatically generated

Appointment system running on local server

A screenshot of a computer

Description automatically generated